

Entity Filing Summary
Prepared by the Office of the Secretary of State, May 2009
Information on Initial Filings – Domestic Entities

Entity Type	Origination Documents	Common Information Available	Additional Information Available
Nonprofit Corporation (*see Title 13 c. 83 & 91 for specialty nonprofits)	Articles of Incorporation	<ul style="list-style-type: none"> • Entity Name – no entity words required • Registered Agent - Commercial or Noncommercial • Membership: <ul style="list-style-type: none"> • Members – None; or define class or classes of members (as attachment with information required by Title 13-B §402) • Management: <ul style="list-style-type: none"> • Number of Initial Board of Directors, if chosen • Minimum (not less than 3) and Maximum Number of Directors, if different from initial • Execution: <ul style="list-style-type: none"> • Incorporators - individuals or corporate – signature, printed name and residence or principal business address 	<ul style="list-style-type: none"> • Type of Nonprofit (Public or Mutual Benefit) and the purposes for which it is organized • 2 optional check boxes for IRS §501(c)(3) status: <ul style="list-style-type: none"> • Statement regarding propaganda and political campaigning • Other internal governance provisions and distribution of assets on dissolution or final liquidation (as attachments) • For corporate incorporators – Certificate of appropriate officer of corporation certifying authority of person executing (as attachment)
Business Corporation	Articles of Incorporation	<ul style="list-style-type: none"> • Entity Name – no entity words required • Clerk - Commercial or Noncommercial • Ownership: <ul style="list-style-type: none"> • Shareholders - 1 class of shares with name of class and number authorized; or 2 or more classes or series of shares (as attachment with information required by Title 13-C §601) • Management: <ul style="list-style-type: none"> • No Directors - managed by shareholders • Board of Directors – 3 optional provisions • Execution: <ul style="list-style-type: none"> • Incorporators - printed name and street or mailing address of 1 or more incorporators (as attachment if more than 3); signature and capacity of 1 incorporator (Title 13-C §121(5)) 	<ul style="list-style-type: none"> • Designation that this is a Professional Corporation pursuant to Title 13, Ch. 22-A and the type of professional services provided (name must contain one of the specified professional entity type words) • Optional Director Provisions: <ul style="list-style-type: none"> • Limit on number of directors (minimum and maximum) • Limits on liability of directors pursuant to Title 13-C §202(2)(D) • Indemnification of directors pursuant to Title 13-C §§202, 857 and 859 • Optional election of preemptive rights – Title 13-C §641 • Additional provisions - Title 13-C §202 (as attachments)

Limited Liability Company	Articles of Organization	<ul style="list-style-type: none"> • Entity Name – must contain entity type words or letters pursuant to Title 31 §603-A(1) • Registered Agent - Commercial or Noncommercial • Management: <ul style="list-style-type: none"> • By member or members; or • By a manager or managers; minimum and maximum number listed; names and addresses of initial managers, if chosen (as attachment if more than 5) • Execution: <ul style="list-style-type: none"> • All Organizers or Any Authorized Person - individuals or entities – signature and printed name (individuals) or entity name and signature and capacity of authorized signer 	<ul style="list-style-type: none"> • Designation that this is a Professional Limited Liability Company pursuant to Title 13, Ch. 22-A and the type of professional services provided (name must contain one of the specified professional entity type words) • Additional provisions that the members determine to include (as attachments)
Limited Partnership (* General Partnerships are not filed with the Secretary of State)	Certificate of Limited Partnership	<ul style="list-style-type: none"> • Entity Name - must contain entity type words or letters pursuant to Title 31 §1308(1)(A)(2) • The physical and mailing address of the Limited Partnership’s designated office • Registered Agent - Commercial or Noncommercial • Ownership/Management: <ul style="list-style-type: none"> • General Partners- names, street and mailing address of each general partner (as attachment if more than 3) • Execution: <ul style="list-style-type: none"> • General Partners – individuals or entities - signature and printed name (individuals) or entity name and signature and capacity of authorized signer 	<ul style="list-style-type: none"> • Designation that the Limited Partnership is a Limited Liability Limited Partnership (name must then contain entity type words or letters pursuant to Title 31 §1308(1)(A)(3)) • Designation that this is a Professional Limited Liability Limited Partnership formed pursuant to Title 31 §1354(4) and the type of professional services provided (name must contain one of the specified professional entity type words) • Additional provisions that the partners determine to include or any additional information required by Title 31, subchapter 11 (as attachments)
Limited Liability Partnership	Certificate of Limited Liability Partnership	<ul style="list-style-type: none"> • Entity Name – must contain entity type words or letters pursuant to Title 31 §803-A(1) • Registered Agent - Commercial or Noncommercial • Management: <ul style="list-style-type: none"> • Contact Partner – name and business, residence or mailing address • Execution: <ul style="list-style-type: none"> • One or More Partners or Any Authorized Person - individuals or entities- signature and printed name (individuals) or entity name and signature and capacity of authorized signer 	<ul style="list-style-type: none"> • Designation that this is a Professional Limited Liability Partnership formed pursuant to Title 13 Chapter 22-A and the type of professional services provided (name must contain one of the specified professional entity type words) • Additional provisions that the partners determine to include (as attachments)