|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **Interagency Coordinating Council (ICC) Meeting:** 11/15/21 from 11:00am-12:00pm | | | | |
|  | **Attendance:** | ICC Members: | | Guests: |
|  | **Key:**  \* = Notetaker  = Absent    **Next Meeting(s):** 12/13/21 @ 11:00am | Erin Frazier, Director of Special Services, DOE  Roberta Lucas, CDS State Director/619 Coordinator, DOE  Jamie Michaud, Parent and Part C Coordinator, CDS\*  Cheryl Hillicoss, Early Intervention Program Manager, CDS York  Deborah Rooks-Ellis, Associate Professor, University of Maine/ICC Chair  Cheryl Mercier, Special Education Director, RSU 18  Nena Cunningham, Head Start State Collaboration Director, DOE  Carrie Woodcock, Parent and Executive Director, Maine Parent Federation  Crystal Arbour, Child Care Services Program Manager, DHHS  Dee Madore, Registered Dietician, Contracted Provider  Amy Spencer, Speech/Language Pathologist, MECDHH  Kari Jenkins, Parent and Service Coordinator, CDS Reach  Kristi Abraham, Parent  Meg Sigovich, Teacher of Children with Disabilities, CDS Reach  Carly Lowell, Disabilities/Mental Health Manager, SKCDC  Jamie Bartlett, Children’s Behavioral Health, DHHS  Trista Collins, Office of MaineCare Services, DHHS  Amelia Lyons, Migrant Education & Homeless Education, DOE  Leigh Ann Fish, Assistant Professor of Early Childhood Education, UMF  Sue Salisbury, District #35 Representative, House of Representatives  Jessica Creedon, Parent/Foster Parent  Denise Merrill, Regional Associate Director, DHHS  Gretel Crockett, Child Welfare Program Manager, DHHS  Jill Hamm, Service Coordinator, CDS Two Rivers  Sara Butler, Speech/Language Pathologist, CDS Two Rivers  Jessika Frye, Parent and Service Coordinator, CDS Two Rivers  Kelly Christopher, Parent  Travis Bryant, Executive Director, AFFM and the Kinship Program  Hibo Omer, Program Director, New Mainers Public Health Initiative  Brenda Drummond, Director, Division for the Blind and Visually Impaired  Natalie Austin, Director of EI & Family Engagement, MECDHH  Jamie McLeod, Parent  Natasha Cannon, Parent  Abigail Roy, Parent | | Ariana Whiting, Data Manager, CDS |
| **Minutes**  **Allotted** | **Topic** | **Discussion/ Agreements** | **Action Items** | **Reference Materials** |
| 15 | Introductions & Announcements (Deborah Rooks-Ellis) | New ICC members were asked to introduce themselves. Welcome to the new parents who have joined the council: Jaime and Abigail! |  |  |
| 15-30 | Overview of Part C Indicators for FFY20-FFY25 Target Setting & Update on the Target Setting Process (Jamie Michaud & Ariana Whiting) | Jamie Michaud gave a presentation on the Part C indicators that CDS is required to set new targets for in the Annual Performance Report that must be submitted to the Office of special Education Programs (OSEP) by 2/1/22. Ariana Whiting shared the results from the survey conducted during/after the last ICC meeting, described the next steps for the target setting process, and provided examples of the data that will be analyzed and included in the target setting survey that will be distributed to stakeholders by 12/1/21. | Jamie Michaud will attach the PowerPoint presentation when emailing the notes from today’s meeting to ICC members. |  |
| 15 | Target Setting: How to Seek Input from a Diverse Group of Stakeholders (Deborah Rooks-Ellis) | *What parent advocacy groups (or any other groups that work with infants/toddlers with developmental delays and disabilities and their families) can CDS contact to help distribute the target setting survey to a diverse group of stakeholders?*   * MaineHealth Care at Home * Maine Parent Federation * Autism Society of Maine * Adoptive and Foster Families of Maine * GEAR Parent Network * OCFS List Serv * FASD Maine (Connie Mazelsky: [cmazelsky@gmail.com](mailto:cmazelsky@gmail.com)) * Maine AEYC * FCCAM * Maine Families * Pine Tree Society * Edmund Ervin Center * MAIER List Serv * Maine Down Syndrome Network * NAMI Maine * Maine Hands & Voices * Pine Tree Camps & Camp Sunshine * Infant/toddler childcare facilities * New Mainers * Population & Health Equity in Maine * MAIN (Portland) * Families currently enrolled in Part C * Case Management Agencies (i.e., Woodfords, Spurwink, etc.) * The Children’s Center * Kids Free to Grow * Waban (Southern Maine Parent Awareness) * Maine Immigrant Rights Coalition (Mufalo Chitambala, Executive Director) | Email Jamie Michaud at [Jamie.L.Michaud@maine.gov](mailto:Jamie.L.Michaud@maine.gov) with any additional suggestions for parent advocacy groups/ organizations that may be able to assist with target setting survey distribution. |  |
| <5 | Plan for Next ICC Meeting (Jamie Michaud) | Ariana Whiting will join the next ICC meeting in December to present the historical data for each of the 6 Part C indicators that require new targets, review the new targets being proposed for FFY20-FFY25, and discuss strategies and initiatives to help Maine meet the new set of targets. She will also share the preliminary results of the target setting survey and, if needed, seek input on ways to elicit responses from underrepresented populations. During the next meeting, we will also spend some time identifying what topics or information ICC members would like to cover in future meetings to help support the implementation of Maine’s early intervention program. | Come prepared to share topics of interest for the upcoming ICC meetings in 2022! |  |