



MAINE STATE BOARD OF EDUCATION

23 State House Station
AUGUSTA, MAINE 04333

STATE OF MAINE

The State Board of Education held a regular monthly meeting on August 14, 2018 at Thomas College, 180 West River Road, Waterville, Maine. The following members were present: Chair Wilson Hess; Vice Chair Jane Sexton; Amy Arata; Wendy Ault; Fern Desjardins; Martha Harris; Liberty Ladd; and Jaylee Rice.

Excused: John Bird and Jana Lapoint
Vacant: One Member

Others Present: Mary Paine, Chief of Planning and Implementation; Angel Loreda, Director of Higher Education and Educator Support Services; Jason Libby, Higher Education Specialist; Scott Brown, Director of School Construction Programs; Debra Plowman, Director of Policy and Programs; and Mary Becker, State Board Secretary Associate.

CALLED TO ORDER:

Chair, Wilson Hess called the meeting to order at 1:04 PM.

RECOGNITION AWARD:

At the July 11, 2018 meeting, Martha Harris was declared Board Chair Emerita for her three years of service as Chair of the Board. Wilson Hess presented a gift to Martha and thanked her for her three years of service as Chair of the Board.

REVIEW OF MEETING CALENDAR:

The State Board will be visiting schools throughout the State this fall. The September 12, 2018 meeting will be held at Molly Ockett School in Fryeburg.

A 2019 State Board Meeting Calendar was distributed to Board members.

VISION STATEMENT:

Read by student member, Liberty Ladd: The Vision of the State Board is to ensure Maine public school students graduate with the skills, knowledge, and principles to be responsible American citizens; self-directed and dedicated to making contributions to society by pursuing further education and employment.

APPROVAL OF MINUTES:

MOVED by Martha Harris, seconded by Fern Desjardins, and unanimously voted by those present to approve the July 11, 2018 minutes as written.

PUBLIC COMMENT:

- No public comment

OFFICER'S REPORTS:

Chair, Wilson Hess

- Wilson gave an overview of the work the Board has done during their 2-day annual retreat:
- The Board's Theme – "Refining Our Voice in the Midst of Change"
 - Engaged in reflection and looked at the broad mandate of the SBE including the wide array of strategic duties and responsibilities. As the Board sought to refine their voice, they invited selected stakeholder organizations to participate in a panel discussion on Education Policy.
 - Maine Principals' Association
 - Maine School Management Association
 - Educate Maine
 - Maine Chamber of Commerce

Each asked to share their views of opportunities and challenges facing the State of Maine. Each asked to bring up three core concepts to share that ought to be at the center of Maine's Education Policy. The Board will hear from other stakeholder organizations as well.

- The Board also heard from their closest partner, Maine Department of Education. Mary Paine, Chief of Planning and Implementation shared with the Board Points of Emphasis and Priority Initiatives arising from their own strategic plan process.
- The Board spent time examining how they do their work especially their nine-year old policies and procedures manual and the roles of their committees to help better prepare themselves in their vitally important duties moving ahead.
- The Board reviewed last year's accomplishments from their strategic plan, the carry over work that will come in FY 2019 and suggestions for new policy initiatives and strategic plan modifications. Developed a preliminary action agenda that the Board will provide additional in-put on line between now and the September meeting.

Vice Chair, Jane Sexton

- She attended an agenda review meeting with the Commissioner on August 2.
- She led the "Work of the Board – Policies and Procedures Discussion for the retreat.

MOTION by Jane Sexton, seconded by Fern Desjardins, and unanimously voted by those present to move item number 7 - Board Member Reports to follow New Business on the agenda.

COMMITTEE REPORTS:

School Construction Committee (Martha Harris):

The School Construction Committee met on August 7, 2018, as scheduled.

- The Committee provided two motions for the following items that will be coming before the full Board at the business meeting on August 14, 2018.
 - Integrated, Consolidated 9-16 Educational Facility Program Process Review and Proposed Priority List Consideration
 - Major Capital School Construction Program Process Review and Proposed
- Scott Brown provided the Committee with a detailed explanation of the process used in the evaluation and scoring of the applications listed on the Proposed Priority List.
- The Committee received a presentation from Scott Brown on the scoring process for the Integrated, Consolidated 9-16 Education Facility Program Process Review and the Proposed Priority List Consideration. Information was provided on the one appeal received by the Department of Education (DOE) in the first scoring.
- The Committee had a discussion on initiatives that they would be presenting to the full Board during the Strategic Plan portion of the Board's 2-day retreat on August 13 and 14.

The next School Construction Committee meeting is scheduled for Friday, September 7, 2018. The meeting will be held in room 300 of the Cross State Office Building. The approved minutes will be posted on the State Board website.

Certification and Higher Education (Jane Sexton):

The Certification and Higher Education Committee met on July 18, 2018, as scheduled.

- The Committee reviewed the team reports for Boston University and Syracuse University. Jane had questions that Wilson Hess as Board Observer for both reviews along with Angel Loreda could answer. If answers cannot be made during the Committee meeting, Angel will take the questions to the review team of the college for answers.
- Chapter 13 – PRAXIS Testing – At the morning session, Jane borrowed PRAXIS I and PRAXIS II sample test books from the library so the Board could see the difference between the two tests.
- The Committee received two reports on the University of Maine at Farmington review - standards here in the state and standards from CAEP (Council for the Accreditation of Educator Preparation). The Committee received the state report in January and the CAEP report at the June 20th meeting. At the next Committee meeting, the reports will be reviewed by members of the Committee, then brought to the full Board for approval.
- A section in Chapter 114 states that colleges are supposed to submit an annual report. The Board needs to determine what the definition of annual report is and what the timeframe is. Jason Libby created an annual review template and the Committee will discuss at the next meeting what the deadline will be and determine the dates for gathering data.

- College reviews in the fall will consist of two Board Observers attending each review – one experienced Board member and a Board member that will receive mentoring for college reviews.

The next Certification and Higher Education Committee meeting is scheduled for Wednesday, August 29, 2018. The meeting will be held in room 538 of the Cross State Office Building. The approved minutes will be posted on the State Board website.

Career and Technical Education (Wendy Ault on behalf of John Bird):

The Career and Technical Education (CTE) Committee met on August 2, 2018, as scheduled.

- This was John Bird’s first meeting as Committee Chair. Wilson Hess attended and he is in the process of transitioning himself off the Committee.
- Donna Tiner from the Department of Education updated the Committee on the following:
 - Perkins balances
 - Perkins carryover balances
 - Perkins projected carryover balances
 - CTE Middle School Award process and timeline
- The Committee spent a considerable amount of time discussing strategy priorities for the board retreat

The next Career and Technical Education (CTE) Committee meeting is scheduled for Thursday, August 23, 2018. The meeting will be held in room 538 of the Cross State Office Building. The approved minutes will be posted on the State Board website.

Legislative Action (Wilson Hess on behalf of Jana Lapoint):

The Legislative Action Committee has not met as the Legislature is not in session.

Jana Lapoint assumed the chairmanship of the Legislative Committee, however, Jana is out on medical leave so not in attendance. Wilson is pleased to announce that the following will continue to serve on the Committee: The Board Chair, Board Vice Chair and the Chairs of each Committee, along with student member, Liberty Ladd.

Nomination and Election (Wilson Hess):

At the Board retreat, members reviewed the policies and procedures document and this is a standing committee of the Board. Wilson will be appointing this committee way in advance so if anyone is interested in chairing or being on the Committee, please let Wilson know.

Charter Commission Representatives (Fern Desjardins for Jana Lapoint):

Summary of the last discussion of the Commission in regards to areas that the Commission decided to address for rules policy or legislation to improve the effectiveness of Charter Schools in Maine:

- Director of the Charter Commission or the Chair should be invited to attend a workshop session to brief the SBE on changes needed and why.
- Revise state policy to ensure that high cost out of district special needs students who attend Charter Schools will remain the responsibility of the sending school district.
- Establish rules and regulations regarding access and approved cost for Charter Schools student population and extra-curricular activities.
- Provide access to the State Revolving Renovation fund or some alternative fund to provide Charter Schools with the opportunity to secure funds for school facility renovations which they feel are needed in some places.
- The EPS component review of public Charter Schools should include analysis of transportation cost, bus purchases, special education cost and teacher participation in the State retirement system and health insurance plan.
- Recommend any needed revisions to the State Statutes.
- Change the deadline for the submission of the Annual Charter School reports to the Commissioner of Education to reflect the availability of annual state standardized test data and state report cards. They feel the deadline should be changed from 90 days after the end of the fiscal year to 150 days after the end of the fiscal year.
- Funding to be created to assist with start-up cost for newly approved Commission Charter Schools such as salaries for staff to do curriculum development, hiring, and other tasks associated with the start-up of new schools.

UNFINISHED (OLD) BUSINESS:

CONSIDERATION OF THE BOSTON UNIVERSITY REPORT IN COMPLIANCE WITH THE APPLICATION TO OFFER CREDIT BEARING COURSES AND HEALTH AND SOCIAL WORK-RELATED CLINICAL ROTATIONS AND FIELD PLACEMENTS IN THE STATE OF MAINE

BACKGROUND: The State Board accepted the Boston University report of findings at the July 11, 2018 meeting. A videoconference occurred on April 5, 2018 and afterwards a report of findings was written by the team. Ellen Beaulieu from the University of New England was the chair of the review team. On May 8, 2018, Boston University received the report to determine if errors of fact were present. The report was returned on May 16, 2018 to the Maine Department of Education with minor changes which were accepted by the review team.

RECOMMENDATION: That the State Board of Education vote to approve the Boston University of the State of Massachusetts degree-granting authority for August 14, 2018 to August 14, 2023.

MOVED by Jane Sexton, seconded by Fern Desjardins, and unanimously voted by those present to approve the Boston University of the State of Massachusetts degree-granting authority for August 14, 2018 to August 14, 2023.

CONSIDERATION OF THE SYRACUSE UNIVERSITY REPORT OF FINDINGS IN COMPLIANCE WITH THE APPLICATION TO OFFER CREDIT BEARING COURSES IN THE STATE OF MAINE

BACKGROUND: At the July 11, 2018 meeting, the State Board received the Syracuse University report of findings to offer credit bearing courses in the State of Maine. Under the chairpersonship of Dr. Joseph Atkins of Colby College, a State Board approved team interviewed representatives from the Syracuse University Project Advance and Edward Little High School personnel. The report was generated by the review team and reviewed by the Certification and Higher Education Committee on June 20, 2018.

RECOMMENDATION: That the State Board of Education vote to allow Syracuse University of the State of New York to have degree granting authority in Maine from August 14, 2018 to August 14, 2023.

MOVED by Jane Sexton, seconded by Fern Desjardins, and unanimously voted by those present to allow Syracuse University of the State of New York to have degree granting authority in Maine from August 14, 2018 to August 14, 2023.

FINAL ADOPTION OF CHAPTER 13: QUALIFYING EXAMINATIONS FOR TEACHERS, EDUCATION SPECIALISTS, AND ADMINISTRATORS

BACKGROUND: The Department and State Board needed to update the qualifying examinations scores for the Praxis exams. The rule was proposed in June 2018, a hearing occurred on July 16, 2018, and the comment period ended on July 30, 2018. Six sets of comments were received and no changes were made as a result of the comments.

RECOMMENDATION: That the State Board of Education vote to adopt Chapter 13.

MOVED by Jane Sexton, seconded by Martha Harris, and unanimously voted by those present to adopt Chapter 13.

NEW BUSINESS:

MAJOR CAPITAL SCHOOL CONSTRUCTION PROGRAM – INTEGRATED, CONSOLIDATED 9-16 EDUCATIONAL FACILITY PROPOSED PRIORITY LIST FOR THE 2017-2018 RATING CYCLE

STATEMENT OF FACT: On June 13, 2018, the State Board of Education received the Integrated, Consolidated 9-16 Educational Facility Proposed Priority List recommended by the Commissioner of the Department of Education. After the receipt of the Proposed Priority List by the Board, the Department sent a packet of information, including an Evaluation Report, to the superintendent of schools of each evaluated application. The Evaluation Report included the scores for each category used by the Department to rate the proposal based on the criteria in Chapter 61 Rules for Major Capital School Construction Projects. The school

district's receipt of that packet initiated a 30-day period for districts that believed a scoring error had occurred to submit a request for an administrative review to the Commissioner. The Commissioner did not receive any requests for an administrative review.

As the appeal period has now closed, the Commissioner recommends that the State Board of Education approve the Proposed Priority List. Upon approval by the State Board the list will become final.

COMMISSIONER'S RECOMMENDATION: The Commissioner recommends that the State Board of Education approve the Integrated, Consolidated 9-16 Educational Facility Proposed Priority List for the 2017-2018 Rating Cycle.

CONSTRUCTION COMMITTEE RECOMMENDATION: On August 7, 2018, the Construction Committee voted unanimously to recommend that the State Board of Education approve the Integrated, Consolidated 9 - 16 Educational Facility Proposed Priority List for the 2017-2018 Rating Cycle.

Aaron Chadbourne, a resident of Gorham, Maine requested approval to make a comment to the Board prior to the Board's vote to approve the Integrated, Consolidated 9 - 16 Educational Facility Proposed Priority List for the 2017-2018 Rating Cycle.

Chair Hess expressed that the public comment period is closed so comment will be by consent of the Board only.

MOTION by Amy Arata, seconded by Wendy Ault, and unanimously voted by those present to allow comment by Aaron Chadbourne to the State Board of Education.

Aaron Chadbourne made his comments to the Board

MOVED by Martha Harris, seconded by Fern Desjardins, and unanimously voted by those present to recommend that the State Board of Education approve the Integrated, Consolidated 9 - 16 Educational Facility Proposed Priority List for the 2017-2018 Rating Cycle.

MAJOR CAPITAL SCHOOL CONSTRUCTION PROGRAM – APPROVAL OF THE PROPOSED PRIORITY LIST FOR THE 2017-2018 RATING CYCLE

STATEMENT OF FACT: On June 13, 2018, the State Board of Education received the Major Capital School Construction Proposed Priority List recommended by the Commissioner of the Department of Education. After the receipt of the Proposed Priority List by the Board, the Department sent a packet of information, including an Evaluation Report, to the superintendent of schools of each evaluated application. The Evaluation Report included the scores for each category and sub-category used by the Department to rate that application based on the criteria in Chapter 61 Rules for Major Capital School Construction Projects. The school district's receipt of that packet initiated a 30-day period for districts that believed a scoring error had occurred to submit a request for an administrative review to the Commissioner. During the 30-day period the Department made time available to all school districts that were interested to meet with the Rating Team to review

process and scoring information. Four school districts opted to meet with the Department's Rating Team to review their Evaluation Report. The Commissioner did not receive any requests for an administrative review.

As the appeal period has now closed, the Commissioner recommends that the State Board of Education approve the Proposed Priority List. Upon approval by the State Board the list becomes the Final Priority List.

COMMISSIONER'S RECOMMENDATION: The Commissioner recommends that the State Board of Education approve the Major Capital School Construction Proposed Priority List for the 2017-2018 Rating Cycle.

CONSTRUCTION COMMITTEE RECOMMENDATION: On August 7, 2018, the Construction Committee voted unanimously to recommend that the State Board of Education approve the Major Capital School Construction Proposed Priority List for the 2017-2018 Rating Cycle.

MOVED by Martha Harris, seconded by Wendy Ault, and unanimously voted by those present to approve the Major Capital School Construction Proposed Priority List for the 2017-2018 Rating Cycle.

THE REQUEST APPROVAL OF THE QUARTERLY REPORT OF THE MAINE CARL D. PERKINS GRANT AS AUTHORIZED UNDER THE CARL D. PERKINS CAREER AND TECHNICAL EDUCATION ACT OF 2006 (P.L. 109-270)

As a condition for the receipt of Federal funds to support vocational and technical education, §122 of the recently reauthorized Carl D. Perkins Career and Technical Education Act of 2006 (P.L. 109-270) requires a designated "eligible agency" in each State, in Maine's case, the State Board of Education to submit a State Plan for Career and Technical Education. This plan was approved by the State Board on March 12, 2008. Further requirements are as follows:

"SEC. 121. STATE ADMINISTRATION.

"(a) ELIGIBLE AGENCY RESPONSIBILITIES.—The responsibilities of an eligible agency under this title shall include:

"(3) convening and meeting as an eligible agency (consistent with State law and procedure for the conduct of such meetings) at such time as the eligible agency determines necessary to carry out the eligible agency's responsibilities under this title, but not less than 4 times annually;

The State Board Chair requested, in accordance with Title 20-A, Section 405, 7, that the Board receives a quarterly financial report from the Career and Technical Education (CTE) team and the Department of Financial and Administrative Services (DAFS). We would like to submit this report as the fourth report for FY2018.

RECOMMENDATION: The State Board approve the Quarterly report for the period of April 1, 2018 through June 30, 2018, of the State of Maine Five-Year Plan for Career and Technical Education under the Carl D. Perkins Career and Technical Education Act of 2006 (P.L.109-270).

MOVED by Wendy Ault, seconded by Amy Arata, and unanimously voted by those present to approve the Quarterly report for the period of April 1, 2018 through June 30, 2018, of the State of Maine Five-Year Plan for Career and Technical Education under the Carl D. Perkins Career and Technical Education Act of 2006 (P.L.109-270).

REPORT ON LEGISLATIVE BILLS

Debra Plowman, Director of Policy and Programs, Department of Education, reported on Legislative Proposals under consideration which involve the State Board of Education. Debra distributed two handouts giving an update on each bill.

BOARD MEMBER REPORTS:

Jaylee Rice

- She has been getting a head start on her AP classes. She uses Princeton Review Books and Khan Academy. Kahn Academy is great if you want to learn a new subject. She has been spending her time studying hard.
- She is preparing for jazz music competition both in and out of state this year. She has a couple features as well as a combo with one of her fellow band members. She is also in jazz chorus.

Liberty Ladd

- She has used Khan Academy as well and thinks it is amazing. It provides a personalized study session that gives you specific questions based on how you did on prior SATs or PSATs. It helps her significantly in getting her SAT score up.
- She has been up to a lot in the past two months. She was a delegate to Girl's State and was elected Governor. It was an incredible opportunity meeting girls throughout Maine and hearing their different passions and ideas about society and politics. It was an amazing opportunity for her to hear that the passion she has for politics is shared through the State.
- She was selected to go to Girl's Nation and it was an amazing opportunity to meet with Senator King and Senator Collins. It was a great experience to meet girls from across the country with neat perspectives. The delegate from Alaska brought great perspectives as to what is important to her State and students in her State.
- She has been playing softball all summer – caught a 6 AM flight from Girl's Nation to play a three-day softball tournament. She has been going to different camps that she is interested in. She has been going to field hockey practice and there is lots of energy and dedication on the team this year.
- She is finalizing this years schedule and is very excited about her Forensics class.
- She is applying to colleges.

Martha Harris

- She attended and chaired the School Construction Committee meeting on August 7.
- She is actively involved in the Teacher of the Year Program. She is looking at and scoring portfolios. School visits will take place in September.

Fern Desjardins

- She attended the Charter School Commission meeting on August 7.
- She attended the School Construction Committee meeting on August 7.
- She has agreed to be the facilitator for the Western Washington County area – Machias, Harrington, Cherryfield, and Jonesport. They are looking at providing CTE opportunities for Narraguagus High School, Machias students and the surrounding area. They are only offering four CTE programs – CNA, Culinary Arts, Law Enforcement, and Building Trades. Students are bused to Bucksport for welding and Ellsworth for the other three programs. Fern will be helping to write a grant proposal to make this happen.

Wendy Ault

- The Maine Educational Loan Marketing Corporation (MELMAC) funds a \$2,000.00 scholarship – one student from every high school is chosen at the time they graduate. The intension is to reward college persistence. She just signed \$152,000.00 in checks and sent them out to schools.

Amy Arata

- She attended the School Construction Committee meeting on August 7.
- She attended her local School Board meeting.

ANNOUNCEMENTS:

- Submit travel and expense account vouchers to Mary Becker at the end of this meeting.
- The National Association of State Boards of Education Annual Conference will be held in October in Denver, CO. Educate Maine will be receiving the Friend of Education Award. Wilson Hess, Jane Sexton and Martha Harris will be in attendance. All Board members are welcome to attend, including students.
- The September 12, 2018 Board meeting will be held at Molly Ockett School in Fryeburg.
- The 2019 State Board monthly meeting dates and Committee meeting dates will be posted on the State Board website in the near future.

ADJOURNMENT:

The August 14, 2018 State Board of Education meeting adjourned at 2:50 PM.