

Overboard Discharge Removal Grant Program SEPTIC SYSTEM INSPECTION CHECKLIST



PROPERTY OWNER	
TOWN	DATE
CONTRACTOR	
DESIGNER	
INSPECTOR	
ITEM INSPECTED	INITIALS
1. Silt fence and other EROSION CONTROL DEVICES have been properly installed.	
2. The ORIGINAL SOIL beneath the system was dry and properly prepared by scarifying.	
3. The SEPTIC TANK is of the size and materials shown on the plans. Tank size=_____gals.	
4. The DISPOSAL AREA DIMENSIONS are as shown on the plans. Dimensions = _____ ft x _____ ft.	
5. The DISPOSAL AREA is located as shown on the plans.	
6. The DISPOSAL AREA is at the proper elevation and level within 1 inch per 100 feet.	
7. The FILL is of the specified texture. Texture specified: _____	
8. The FILL OVER THE SYSTEM is crowned at a 3% slope to facilitate drainage.	
9. The FILL EXTENSIONS are no steeper than a 4:1 slope unless otherwise called for.	
10. The CRUSHED STONE was the proper size, cleanliness, and depth.	
11. The proper NUMBER OF CHAMBERS or PROPRIETARY DISPOSAL DEVICES were used. # of Devices:_____ Supplier:_____	
12. The PUMP STATION has been installed properly, wired according to the specifications, including two separate circuits for the pump & alarm, and has been tested.	
13. The SEPTIC TANK and RISERS have been properly sealed.	
14. All DISTURBED AREAS have been loamed, seeded, and mulched.	
15. PROPER SITE DRAINAGE has been provided to divert surface drainage around the disposal field, tank and pump station.	
16. The BUILDING has been properly connected to the new system, including all grey wastewater.	
17. The existing Overboard Discharge System has been PROPERLY ABANDONED.	
18. Two photographs taken: one during construction (before covering system), one after grass is established.	
19. INSPECTOR'S COMMENTS (List any DEVIATIONS from plans): _____ _____ _____	
I certify that I have inspected the septic system described above and that, unless noted, have found that each item I inspected was installed in accordance with the Contract Documents.	
_____ Signature	

A copy of this inspection form, along with two photographs of the system, must be sent to the Maine Department of Environmental Protection, Bureau of Land & Water Quality, Division of Water Quality Management, 17 State House Station, Augusta, ME 04333-0017. Final payment may not be made to the Contractor until this has been done.