

MAINE DEPARTMENT OF EDUCATION

**Strengthening Career and Technical Education for the 21st Century Act (Perkins V)
Local Needs Assessment Review Template**



STEP 1: Analysis of Student Data

	<i>DOE Response</i>
<i>Did LEA fully complete the section?</i>	<input type="checkbox"/> Yes <input type="checkbox"/> No
<i>Does CLNA indicate review of the student performance data?</i>	
<i>LEA provided strengths</i>	
<i>LEA provided challenges</i>	
<i>LEA's potential action steps</i>	
<i>MDOE notes on this section</i>	

Step 2: Analysis of CTE Program Quality

	<i>DOE Response</i>
<i>Did LEA fully complete the section?</i>	<input type="checkbox"/> Yes <input type="checkbox"/> No
<i>Does CLNA indicate review of the CTE programs in regard to size, scope, and quality?</i>	
<i>LEA provided strengths</i>	
<i>LEA provided challenges</i>	
<i>LEA's potential action steps</i>	
<i>MDOE notes on this section</i>	

Step 3: Analysis of CTE Programs and Programs of Study

	<i>DOE Response</i>
<i>Did LEA fully complete the section?</i>	<input type="checkbox"/> Yes <input type="checkbox"/> No
<i>Does CLNA indicate review of CTE program alignment to postsecondary and industry?</i>	
<i>LEA provided strengths</i>	
<i>LEA provided challenges</i>	
<i>LEA's potential action steps</i>	
<i>MDOE notes on this section</i>	

STEP 4: Analysis of Labor Market Data

	<i>DOE Response</i>
<i>Did LEA fully complete the section?</i>	<input type="checkbox"/> Yes <input type="checkbox"/> No
<i>Does CLNA indicate review of provided workforce data and CTE program alignment to labor market needs?</i>	
<i>LEA provided strengths</i>	
<i>LEA provided challenges</i>	
<i>LEA's potential action steps</i>	
<i>MDOE notes on this section</i>	

STEP 5 : Analysis of CTE Professionals

	<i>DOE Response</i>
<i>Did LEA fully complete the section?</i>	<input type="checkbox"/> Yes <input type="checkbox"/> No
<i>Does CLNA indicate LEA evaluated staff recruitment process and staff professional development needs?</i>	
<i>LEA provided strengths</i>	
<i>LEA provided challenges</i>	
<i>LEA's potential action steps</i>	
<i>MDOE notes on this section</i>	

STEP 6 : Analysis of Access and Equity

	<i>DOE Response</i>
<i>Did LEA fully complete the section?</i>	<input type="checkbox"/> Yes <input type="checkbox"/> No
<i>Does CLNA indicate review of student access and accommodations to allow success of students in special population categories?</i>	
<i>LEA provided strengths</i>	
<i>LEA provided challenges</i>	
<i>LEA's potential action steps</i>	
<i>MDOE notes on this section</i>	

Step 7: Stakeholder Engagement

	<i>DOE Response</i>
<i>Did LEA fully complete the section?</i>	<input type="checkbox"/> Yes <input type="checkbox"/> No
<i>Were all required stakeholders engaged in the CLNA?</i>	
<i>Did LEA provide forms of stakeholder communication?</i>	
<i>Did LEA provide a plan for continued engagement with stakeholders?</i>	
<i>MDOE notes on this section</i>	

Application Requirements

	DOE Response
Did LEA fully complete the section?	<input type="checkbox"/> Yes <input type="checkbox"/> No
Does CLNA indicate clear action steps?	
Are application action steps aligned to the CLNA outcomes?	
Are action steps measurable?	
Are action steps allowable under Perkins V and the Perkins V Maine State Plan?	
MDOE notes on this section	

Programs to be Supported

	<i>DOE Response</i>
<i>Did LEA fully complete the section?</i>	<input type="checkbox"/> Yes <input type="checkbox"/> No
<i>Did LEA provide a list of programs to be supported with Perkins funds?</i>	
<i>Are programs to be supported aligned to the CLNA outcomes?</i>	
<i>Are programs to be supported approved by MDOE or the MCCS Board of Trustees?</i>	
<i>MDOE notes on this section</i>	