

SAMPLE

**Maine Department of Transportation
Utility Location Permit Application**

14 Day Permit by Rule (PBR) 30 Day Permit by Rule (PBR) Statutory Application MaineDOT Project

Applicant Information:

Date: June 5, 2006

Utility Name: Sample Maine Utility PBR #:: _____

Joint Utility: _____ Joint PBR #:: _____

Primary Contact Information:

Name: John Smith Phone: (207)123-4567 Cell: (207)234-5678

Address: P.O. Box 123 Email: JSmith@SMU.COM

Town: Topsham State: ME ZIP 04086

Proposed Installation:

Please attach a Location Map and Sketch Plan

Town: Topsham MaineDOT PIN (if applicable): N/A

Type of Installation Proposed: 12" Water Main

Minimum Depth of Cover: 5' (if applicable) Maximum PSI: _____

GPS Coordinates:

Use decimal degrees -
NOT deg-min-sec

	Latitude (ex. 44.3074199)	Longitude (ex. -69.7775613)
Starting Point:	<u>43.9570929</u>	<u>-69.9675614</u>
Ending Point:	<u>43.96444</u>	<u>-69.9620037</u>

Comments: Extending existing Main

Location Description:

On Route 201 (SH-0155), beginning at a point approximately 1620 Feet
Route #, I.R. # or Name shown on Location Map Distance in FEET

Northeast of Meadow Rd (SA-003) and extending in a
Direction (North, South, etc...) Closest Ref. Point (Intersection of major road, Route Number, Town Line, Bridge)

Northeasterly direction for a distance of 3100 Feet
Direction (i.e. Northerly, Southerly, Easterly or Westerly) Distance in FEET

Expected Construction Schedule: Start: August 1, 2006 Completion: Sept 1, 2006

Do you intend to provide public notice? * Yes No * Reference Public Notice Supplement

Date Published: Scheduled 6-15-06 Name of Newspaper: Times Record

By signing this Application for Utility Location Permit, the undersigned hereby certifies: a) that he/she is a duly authorized employee and agent of the utility/entity identified above ("Applicant"); b) that the information provided herein is true and accurate; c) that the Application is understood to be for a limited period and that the Applicant, at its sole expense, may have to adjust, remove, or relocate its facilities in the future; d) that the Applicant will maintain its facilities in accordance with MaineDOT's Utility Accommodation Rule (17-229 C.M.R. Chapter 205) and all other applicable laws; and e) that a copy of this application will be sent to the applicable municipality in which the facility is proposed to be installed.

Signature: John A. Smith Joint Utility: _____

Printed Name: JOHN A. SMITH Printed Name: _____

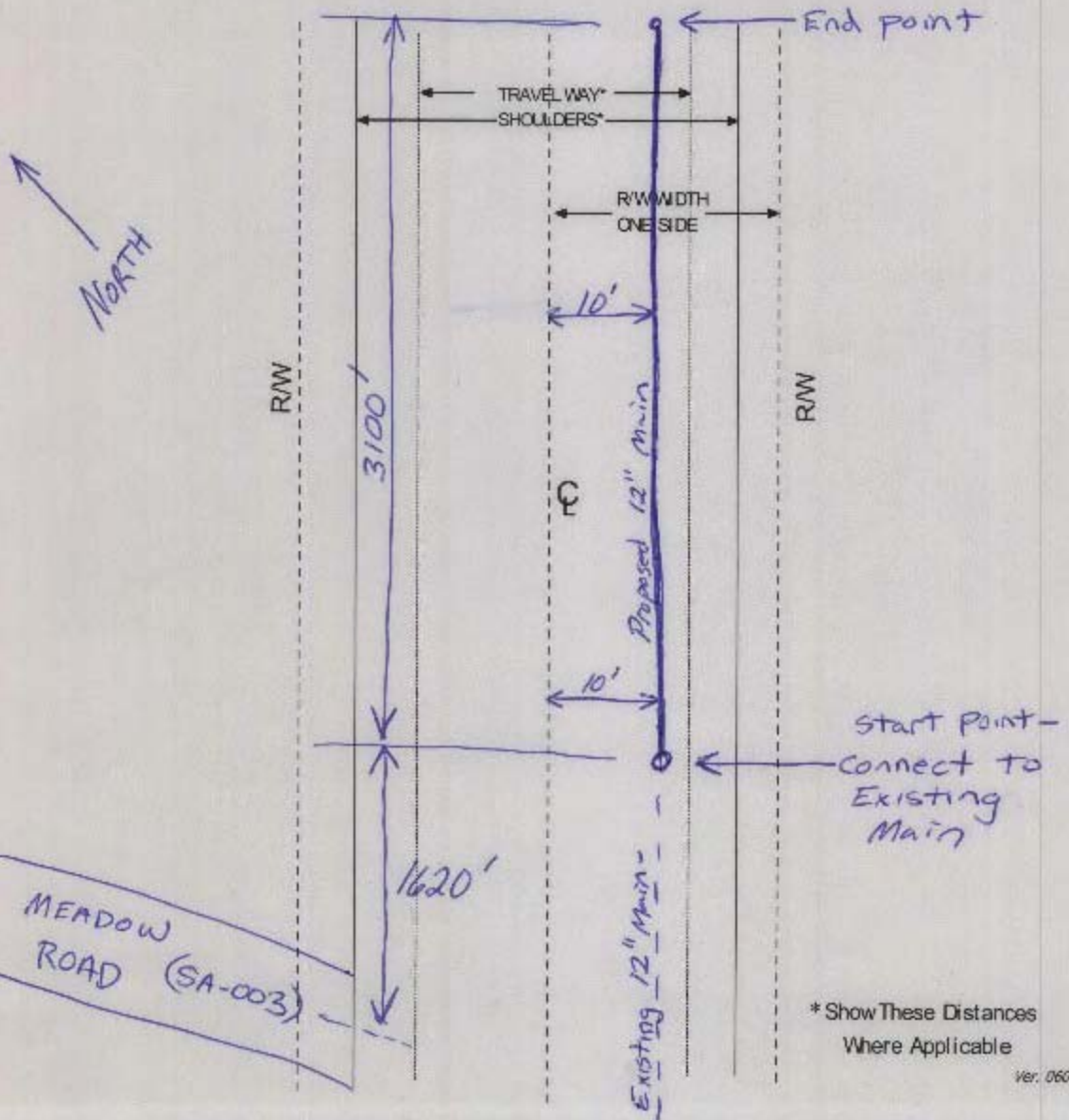
Title: General Manager Title: _____

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**Maine Department of Transportation
Utility Location Permit Application**

Utility: S.M.U. Town: Topsham

The purpose of this "Sketch Plan" is to show the location of the proposed facility in relation to the highway. This plan is not necessarily drawn to scale, however, all reference points, offset distances and lengths must be accurately indicated. Multiple utility pole installations associated with MaineDOT projects may indicate the first and last pole in relation to the reference point described on the first sheet (including the project stations) and then reference an attached pole list for all those in between.



ADDITIONAL PROCESS FOR SIGNIFICANT UTILITY INSTALLATIONS

Proposed installations involving underground facilities of at least 492 feet in length or the installation of 25 or more utility poles require evidence of coordination with at least one representative for every Utility have existing or proposed installations within the general location. See Section 5 - MaineDOT Utility Accommodation Policy.

UTILITY AND NAME OF UTILITY CONTACT	DATE OF MEETING OR CONVERSATION	PHONE NUMBER	IDENTIFICATION OF ANY MAJOR CONCERNS AND HOW EACH CONCERN WILL BE ADDRESSED.
Central Maine Power Co, Jane Doe, Field Planner	May 15 th 2006 on-site Meeting	(207) 345- 6789	No concerns
Verizon	May 15 th 2006 on-site Meeting	(207) 111- 2323	No concerns
David Smith, Engineer Topsham Sewer Dist. Tom Smith, Manager	May 21, 2006 on-site Meeting	(207) 222- 3434	Had a problem with initial offset of 15'. Relocated Proposed line to 10' offset
Suscom Cable Mary Doe	May 16, 2006 Telephone Conversation	(207) 333- 4545	No concerns

NOTE: This form is NOT required with an application. It only provides a standard format for notice.

Maine Department of Transportation

Public Notice for Location Permit Applications

This document specifies the format for providing public notice in accordance with 35-A MRSA §2503 (2)&(3) for applicants seeking a *Utility Location Permit* from the Maine Department of Transportation. If you have additional questions regarding this process, please contact your MaineDOT Region Office.

35-A MRSA §2503 (2)&(3) states the following:

2. Notice. The applicant may give public notice of the application by publishing its description of the proposed facility once in a newspaper circulated in the municipality or municipalities encompassing the limits of the proposed location. The applicant shall send a copy of any application filed with the Department of Transportation to the municipal clerk of each municipality in which the facilities are located, or to the clerk of the county commissioners in the case of facilities within an unorganized township, except that the applicant may, without publication of its application, place its facility described in its application on receipt of a permit from the licensing authority as may be otherwise provided.

3. Objection. Objection to the application may be filed according to this subsection.

A. Any person owning property which abuts the applicable public way may file a written objection with the appropriate licensing authority within 14 days after publication by the applicant. The written objection shall state the reason for the objection. The written objection must be served by delivery in hand or by registered or certified mail.

B. If the applicant proceeds without publication of the application, any person owning property which abuts the applicable public way may file a written objection with the appropriate licensing authority within 90 days after installation of the facility described in the application. The written objection shall state the cause for the objection. The written objection must be served by delivery in hand or by registered or certified mail.

Should an applicant choose to provide public notice, the format of such notice shall be as indicated below. Items indicated in *<italics>* shall be replaced with appropriate information taken directly from the actual application. **Evidence of such notice shall be provided to the MaineDOT before final processing of the application and issuance of a permit.**

PUBLIC NOTICE
State of Maine
Department of Transportation
Application for Utility Location Permit

Statutory Application

Date: ***June 5, 2006***

Town: ***Topsham***

*** Note ***
Bold and underlined text is used to highlight important areas. Actual notices do not require special formatting.

Sample Maine Utility hereby provide(s) notification of the installation of ***12" water main*** (hereinafter "Proposed Installation") pursuant to 35-A MRSA §2503 and 17-229 CMR Chapters 205 and 210. The Proposed Installation includes any attached appurtenances, such as anchors, wires, transformers or guys, which may be installed after the initial installation and in compliance with the laws and rules cited above.

Location Description: ***On Route 201, beginning at a point approximately 1620 feet northeast of Meadow Road and extending in a northeasterly direction for a distance of 3100 feet. Minimum depth of cover is 5 feet.***

Any person, firm or corporation owning property which abuts the public way described above and claiming to be adversely affected by this proposed installation, may file a written objection with the Maine Department of Transportation, 16 State House Station, Augusta, Maine 04333, Attn: Utility Engineer, stating the cause of said objection within fourteen (14) days after the publication of this notice. The written objection must be served by delivery in hand or by registered certified mail.

This goes to the local paper (when public notice is chosen)